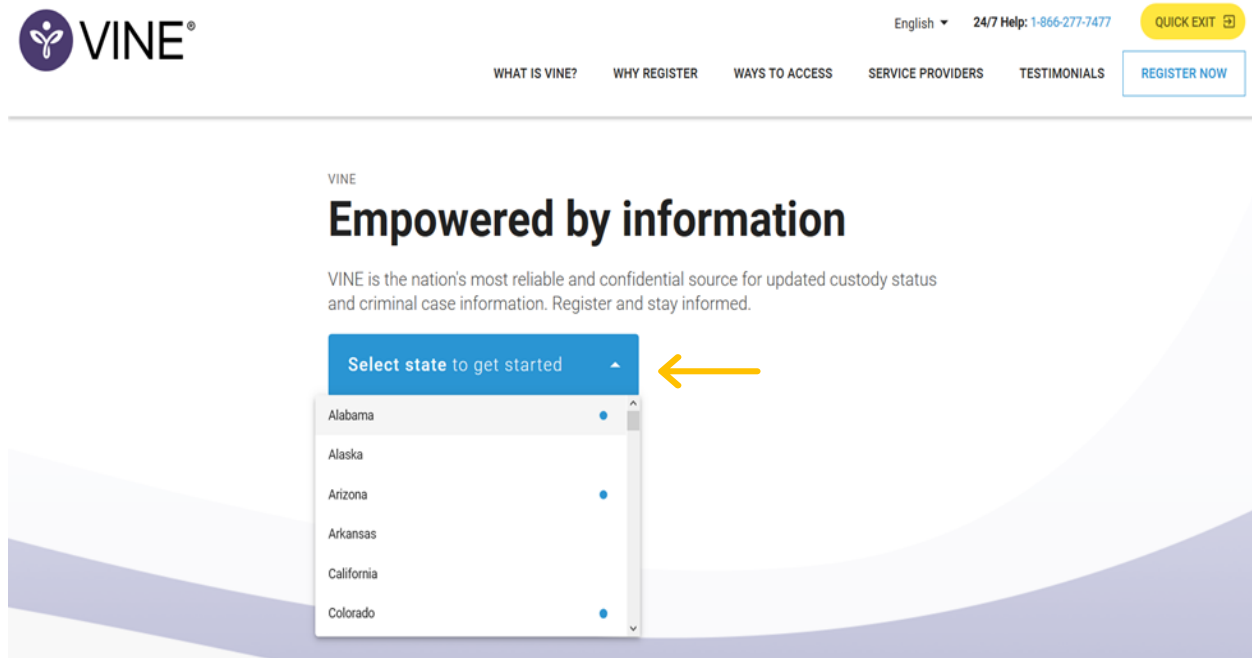


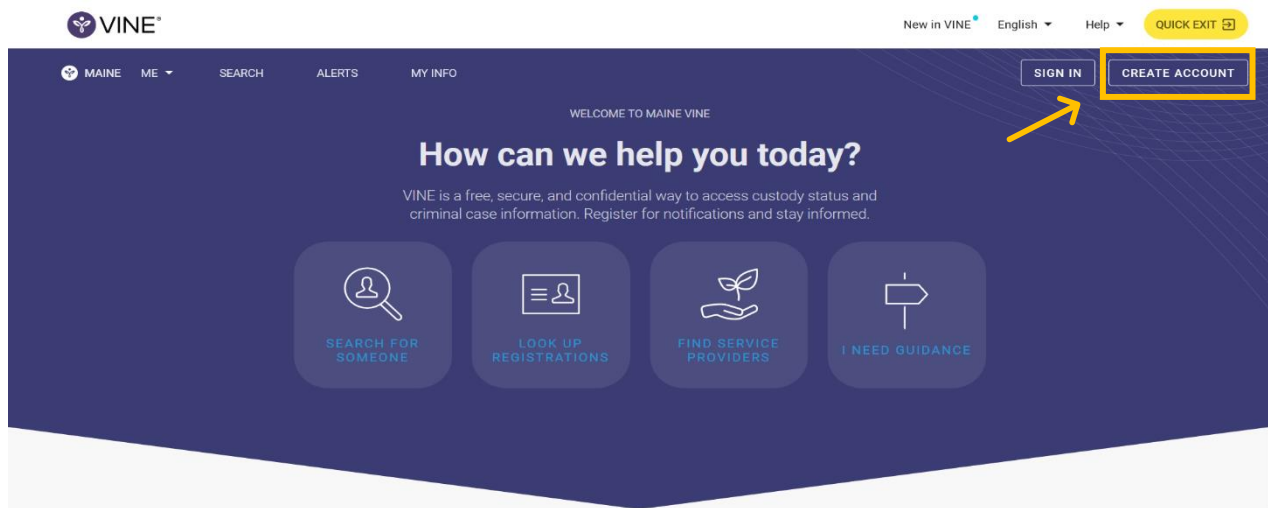
How to Create a VINELink Account – Quick Reference Guide

NOTE: In this resource guide, we will be using our training demonstration website to provide examples. Some information may appear differently in your state's specific VINELink website.

1. Access VINELink via the web at www.vinelink.com or via our free mobile application. Select your **State** to get started.

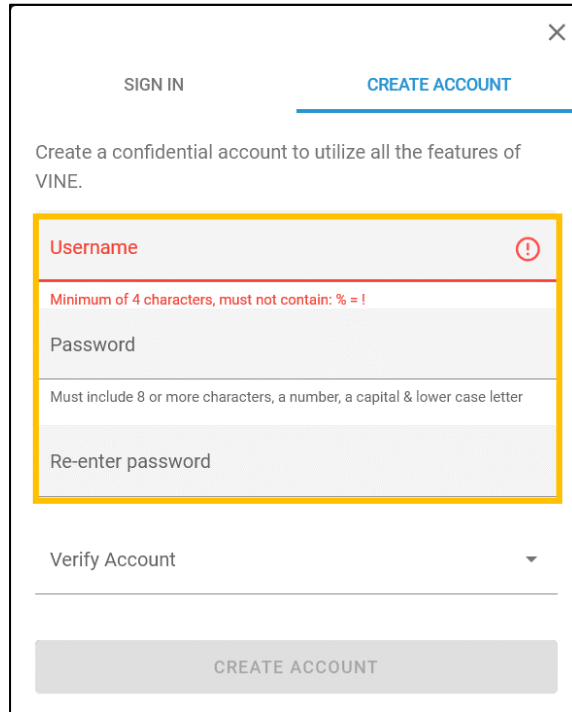


2. On your state's landing page, select "**Create Account**" from the menu in the header.



3. On the Create Account form, you will first need to identify your **Username** and **Password**.

- Your unique username must be a minimum of 4 characters and cannot contain: % = !.
- Your password must include 8 or more characters, a number, a capital letter and a lower case letter.



SIGN IN CREATE ACCOUNT

Create a confidential account to utilize all the features of VINE.

Username !

Minimum of 4 characters, must not contain: % = !

Password

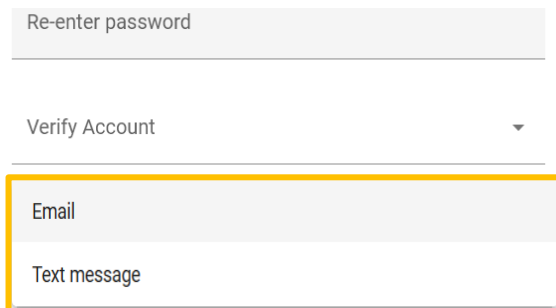
Must include 8 or more characters, a number, a capital & lower case letter

Re-enter password

Verify Account ▼

CREATE ACCOUNT

4. Next, you will select how you would like to **verify** your account. You can choose to verify your account by email or text message. You will then be prompted to enter either your email address or phone number based on your selection.



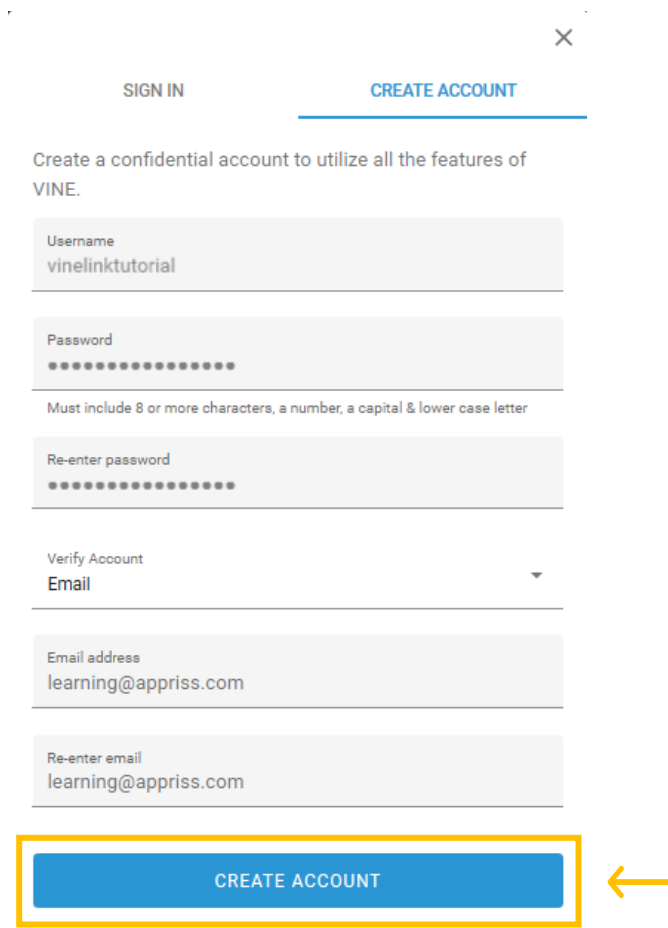
Re-enter password

Verify Account ▼

Email

Text message

5. Once the required fields are complete, select **"Create Account."**



SIGN IN **CREATE ACCOUNT**

Create a confidential account to utilize all the features of VINE.

Username
vinelinktutorial

Password
●●●●●●●●

Must include 8 or more characters, a number, a capital & lower case letter

Re-enter password
●●●●●●●●

Verify Account
Email

Email address
learning@appriss.com

Re-enter email
learning@appriss.com

CREATE ACCOUNT

6. To finalize your account creation, you will be asked to verify your account by **entering the verification code** delivered to you by text or email.

- If you did not receive the code via the method you selected, select **"Send Me A New Code"** to re-enter your information or select a new method for code delivery.
- You may also select **"Skip and Verify Later,"** though you will not have access to all VINELink Account features until your account is verified.

After entering your verification code, select **"Verify"** to finish verifying and creating your account.

Verify Account

The code was emailed to **learning@appriss.com**

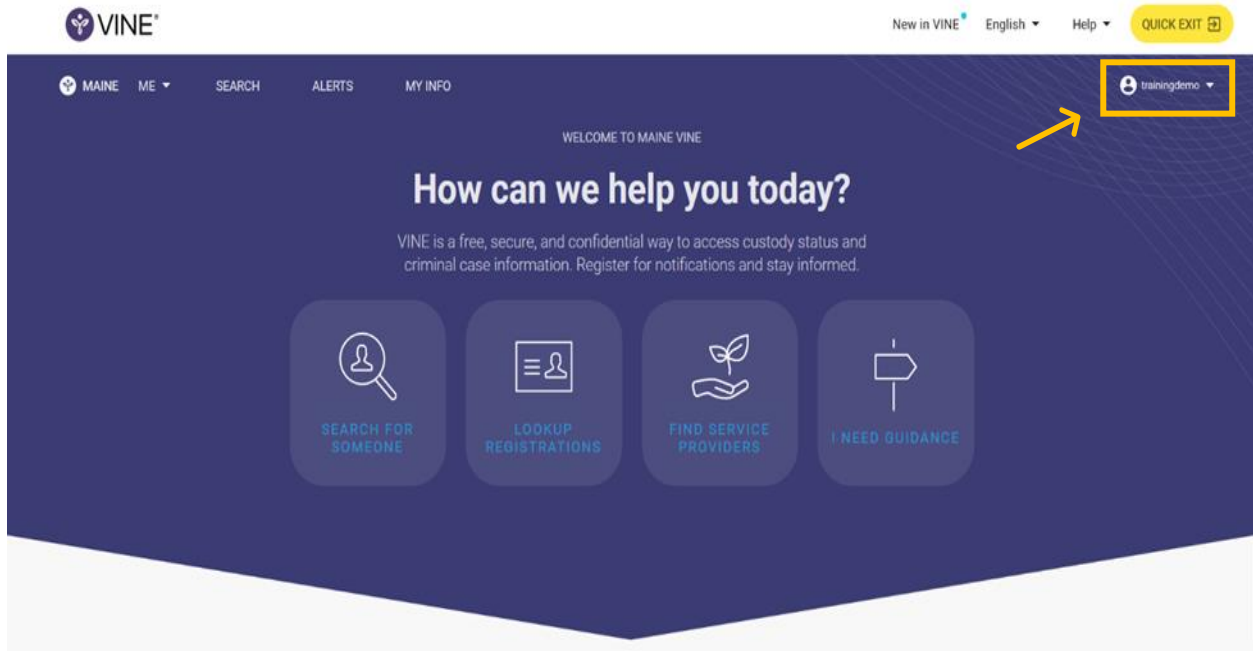
It may take a few minutes for the verification code to arrive, and it will be active for 30 minutes. If it is expired, request a new code below.

[SEND ME A NEW CODE](#)

[SKIP AND VERIFY LATER](#)

7. Welcome to VINE! You will now be logged in to your account and taken to your state's landing page.

To confirm you are logged in to your account, you will see your username displayed in the header menu.





Resource Center

Access VINELink anytime via the web at www.vinelink.com or by downloading our free VINELink Mobile App (available for Apple and Android).

For our full library of VINE training resources, please visit our Training Page at: <https://apprissafety.com/resources/training/>

For 24-hour support on VINE-related questions and issues, please contact VINE Support:

Email:

VINESupport@appriss.com

Phone:

1-866-APPRISS (866-277-7477)
Select Option 2

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